



Owings Mills Volunteer Fire Company

10401 Owings Mills Boulevard • Owings Mills, Maryland 21117-7800

birthday@omfire.org

Telephone: 410-363-1933

fax: 410-887-1577

Owings Mills Volunteer Fire Company (OMVFC) Fire Prevention Party Hall Rental Contract

Please hand-deliver or mail the contract to the OMVFC Station.

Renters Name: _____
Drivers License Number: _____
Address: _____
Phone Number: _____
Alternate Phone Number: _____
Fax Number: _____
Email Address: _____
Date Requested: _____
Time Requested: From: _____ To: _____
Type of Event: _____
Approx. No. of Guests: _____
Special Requests: _____

On behalf of the applicant, the undersigned agrees to abide by the Owings Mills Volunteer Fire Company building use and policies, as set forth in the Fire Prevention Party Hall Rental Guidelines.

Signature: _____ Date: _____

Payment

Total Charges: \$ _____
Payment Received With Application: \$ _____
Circle Method Of Payment: Check, Cash, or Money Order

For Company Use Only

Received By (Member's Name): _____
Date Money Received: _____
Amount Received: _____
Check Number: _____
Money Order Number: _____
Confirmed Date: _____

Fire Prevention Party Hall Rental Guidelines

1. All fire prevention parties will be scheduled at least three weeks prior to the date of the party.
2. All fire prevention parties will be held on Saturday and Sunday, excluding holidays.
3. All fire prevention parties will be a maximum of two and a half hours in length.
4. All fire prevention parties will be held in the training room.
5. All fire prevention parties will be held between the hours of 11 a.m. and 6 p.m.
6. Fire Prevention parties will only be held for children between the ages of 2 - 11.
7. All parties will be fire prevention structured.
8. The person holding the fire prevention party will be responsible for set-up and clean up of the area in which the party is held.
9. The person holding the fire prevention party must inform guests to park in the lower lot.
10. The person holding the fire prevention party must have an adult supervisor for every five children.
11. The person holding the fire prevention party is responsible for any damages done to the Owings Mills Volunteer Fire Company property and will be charged for items destroyed or damaged.
12. Decorations are not allowed to be fastened to the wall or hung from the ceiling.
13. The Owings Mills Volunteer Fire Company and its members will not be held liable for any injuries or losses that occur during the fire prevention party.
14. Incase of inclement weather, fire prevention parties will be cancelled if the snow emergency plan is in effect for Baltimore County.
15. The Owings Mills Volunteer Fire Company requires a minimum donation of \$200.00 in order to host the fire prevention party. Joint Fire Prevention parties among two different families will be required to make a minimum donation of \$350.00.
16. The donation is due with the return portion of the contract.
17. The Owings Mills Volunteer Fire Company requires at least a week's notice before cancellation of your party.
18. The Owings Mills Volunteer Fire Company's Fire Prevention party will include a fire prevention lesson, a firefighter demonstration, and a tour of the apparatus and station.

Initials

Date